



Environmental Health Program Specialist

Characteristics of Work

This is professional work providing technical expertise within the state in the development and application of sanitary health measures for the prevention and control of diseases caused by environmental factors. Employees serve in an advisory capacity for industry and county and district environmental health sanitation staffs. Responsibilities include rendering advisory and consultative services to industry and the environmental health sanitation program; interpreting standards, policies, and procedures relating to specific programs; and monitoring and evaluating the work of environmental health sanitation staffs. General supervision is received from an administrative superior.

Examples of Work

Examples of work performed in this classification include, but are not limited to, the following:

Assists with monitoring and evaluating the work of the environmental health sanitation staffs and programs within the state; prepares reports on the efficiency of staff and programs for submission to branch director.

Supervises the implementation of regulatory measures for the statewide recall of contaminated products to prevent potential health problems.

Coordinates activities between the district and county staff and the branch director.

Provides technical assistance for a statewide environmental sanitation program to all district and county staff and to the industry.

Assists with the planning and promoting of program-specific educational programs to further the work of public health sanitation.

Disseminates technical information to field staff to inform staff of changes in technology affecting a particular program.

Performs related or similar duties as required or assigned.

Essential Functions

These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring agency.

1. Implements monitoring and quality assurance programs.
2. Monitors, evaluates, and provides technical and educational assistance in program areas.

Minimum Qualifications

These minimum qualifications have been agreed upon by Subject Matter Experts (SME's) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes

he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of positions. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

Light Work: May frequently walk or stand and/or frequently exert force equivalent to lifting up to approximately 10 pounds and/or exert force equivalent to lifting up to approximately 20 pounds.

Vision: Requires the ability to perceive the nature of objects by the eye.

Near Acuity: Clarity of vision at 20 inches or less.

Midrange: Clarity of vision at distances of more than 20 inches and less than 20 feet.

Far Acuity: Clarity of vision at 20 feet or more.

Field of Vision: Ability to observe an area up or down, left or right while eyes are fixed on a given point.

Depth Perception: Three-dimensional vision. Ability to judge distance and space relationships so as to see objects where and as they actually are.

Accommodation: Ability to adjust focus.

Color Vision: Ability to identify colors.

Speaking/Hearing: Ability to give and receive information through speaking and listening skills.

Motor Coordination: While performing the duties of this job, the incumbent is regularly required to use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The incumbent is frequently required to sit; stand; and walk. The incumbent is occasionally required to stoop, kneel, crouch, or bend; and climb or balance.

Experience/Educational Requirements:

Education:

A Master's Degree from an accredited four-year college or university with a total of twenty-four (24) semester hours in any combination of the following courses: anatomy and physiology, bacteriology, biology, botany, cell physiology, chemistry, comparative anatomy, dairy science, ecology, entomology, environmental health, environmental science, genetics, geology, microbiology, nutrition, plant science, sanitary analysis, soils, survey and drainage, water supply and sanitation and other directly related Science and Public Health courses.

AND

Experience:

Four (4) years of experience as a professional public health environmentalist/sanitarian.

OR

Education:

A Bachelor's Degree from an accredited four-year college or university with a total of twenty-four (24) semester hours in any combination of the following courses: anatomy and physiology, bacteriology, biology, botany, cell physiology, chemistry, comparative anatomy, dairy science, ecology, entomology, environmental health, environmental science, genetics, geology, microbiology, nutrition, plant science, sanitary analysis, soils, survey and drainage, water supply and sanitation and other directly related Science and Public Health courses.

AND

Experience:

Five (5) years of experience as a professional public health environmentalist/sanitarian.

Substitution Statement

Three (3) semester hours of Mathematics may be substituted for three (3) semester hours of basic Science,

AND

Three (3) semester hours of Child Welfare-coursework may be substituted for three (3) semester hours of basic Science;

AND

Center for Disease Control (CDC) Training Courses directly related to Environmental Health may be substituted on an equal basis for the required college courses.

Required Document:

Applicant must attach a copy of his/her transcript and/or evidence of completion of required coursework.

Interview Requirements

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.